

RRS - Frequently Asked Questions

What is RRS?

The Regulatory Request System or RRS is a web tool where you can find general information on the Regulatory Program, submit individual and general permit applications, pre-application meeting requests, and jurisdictional determination requests using online forms. **In addition, a new “No Permit Required” module has been added to the RRS so that you can quickly determine if a proposal requires authorization from USACE.** To submit a request and receive status updates, you will need to create an account through LOGIN.GOV. After you submit your request, you can track the status of your project using a user-friendly dashboard.

What are the benefits to using RRS?

RRS enhances efficiency by providing a structured and transparent application process. Key benefits include:

- Ensuring required fields are completed through automated data validation, leading to more complete and accurate submissions.
- Improving communication through automated emails and a real-time dashboard and reducing unnecessary back-and-forth between regulators and applicants.
- Enabling on-line access to all relevant Regulatory information.
- Providing requestors the ability to download a draft request to share with others before finalizing and submitting.
- Reducing internal data entry requirements allowing project managers to focus on permit review.

Why should you start using RRS?

Change can seem daunting; however, this transition is worth it! Now, **ALL** the information you need is in one spot.

- RRS is easy to use. The Regulatory information is comprehensive, well-organized, searchable, and there are multiple examples and videos to help you understand more complicated concepts and processes.
- RRS removes the burden associated with the preparation and mailing of paper applications. Your application cannot get lost in the mail.
- RRS is consistent across district boundaries. You get the same interface no matter where you are.
- It's transparent. You get regular status updates.
- The RRS features a Help Desk that's responsive and interactive, which is a great resource for a new application. They are great with communication and troubleshooting any issues.

Why did the Regulatory Program develop this new system?

The Regulatory Program developed RRS to give applicants a modern, online option. RRS aims to make the application process more clear, transparent, and efficient, helping to ensure that permit applications and other requests are complete, which helps expedite the review process.

How does RRS benefit the applicant?

RRS is intended to provide a one-stop shop for Regulatory requests. RRS removes the burden associated with the preparation and mailing of paper applications. It reduces some of the effort associated with processing applications and data entry making the permitting process more streamlined and efficient. Additionally, RRS utilizes auto generated project numbers and contact information, which improves response times.

How will this affect the joint permit application (JPA) process used in some states?

Select Joint Permit Applications are now available in RRS, and additional JPAs are planned for release in the near future. Applicants should continue to utilize existing processes until a state form is established in RRS. Applicants who submit a JPA do not need to submit a separate application through RRS.

Can sponsors submit Mitigation Bank and ILF proposals through the RRS?

RRS is currently not able to accept submittals for Mitigation Banks and In-Lieu Fee programs. However, RRS integration with the Regulatory In-lieu Fee and Bank Information Tracking System (RIBITS) is planned which would allow for acceptance of Mitigation Bank and In-Lieu Fee project proposals. A date for this added capability is not yet determined.

Can users track the status of a permit application or other request that was not originally submitted in RRS?

No, the user dashboard in RRS only shows those requests that were submitted through the RRS. To view the status of requests previously submitted through RRS, you must log in and access your dashboard.

Can multiple users log in to RRS to view and work on the same request?

Currently, RRS provides the ability to download a draft request that may be shared with others prior to submitting in RRS. We are working toward new functionality that will allow the owner of a request to add other users with read only or read/write permissions to allow collaboration on a request.

Can the public use RRS to search for historical permits and jurisdictional determinations submitted by other users?

RRS was not designed to allow individuals to view requests submitted by other users. The public can view approved jurisdictional determinations and issued and pending individual permit locations at: <https://permits.ops.usace.army.mil/orm-public#>.

Can RRS be used by the public to view public notices and provide comments?

Yes! The Public Notice module in RRS allows users nationwide to search, review, and comment on projects requiring a standard permit or when public notices are issued to develop Mitigation Banks, In-lieu Fee Programs or to issue/reissue a Regional or Programmatic Permit or Letter of Permission, significantly enhancing transparency, accessibility, and efficiency.

It organizes notices by state and district, which can be viewed in a table format or on an interactive map. Users can easily search for notices by project name or address and submit comments directly through the platform, streamlining public engagement and reinforcing USACE's commitment to improving transparency and the permitting process.

What other new capability or enhancements are on the way?

Further development and testing will be performed to make RRS as user-friendly as possible while still adhering to regulatory requirements. A few recently added and planned enhancements include:

- An enhanced dashboard with improved tracking and status updates.
- Ability to bulk upload adjoining property owners, impacts and mitigation.
- Added capability allowing you to receive and respond to additional information requests within RRS.
- Ability to screen a proposed project to determine if the activity would require pre-construction notification to USACE.

No Permit Required Request Type - Frequently Asked Questions

What happens if I submit a No Permit Required Request but it turns out I need a permit?

Based on your answers to the questions, the No Permit Required Request path may prompt you to submit a permit application or pre-construction notification to the USACE. Any information you already entered will be carried over into the new request.

For No Permit Required Requests, will I receive a letter stating that my project does not require a permit?

Yes, if your activity qualifies for a No Permit Required based on the answers you provided, the system will generate correspondence documenting the results.

Will exemptions be a part of the No Permit Required Module?

Yes, if you indicate that you will be placing dredged or fill material into waters of the US, you will be prompted to answer questions regarding the 404(f) exemptions. If the activity as described qualifies for an exemption, you will be provided correspondence to that effect.

What if I am unsure of how I should respond to a question?

There is a considerable amount of information related to the Regulatory Program on the RRS home page. Select questions also have pop-up help text that you can reference as needed. RRS also provides the ability to request a Pre-Application meeting with a USACE Project Manager to discuss your proposal more thoroughly, and to answer any questions you may have.

Is the No Permit Required Module activity specific and/or does it address geographic jurisdiction?

The No Permit Required module only prompts activity specific questions. Should you desire an official USACE determination that jurisdictional “waters of the United States,” or “navigable waters of the United States” are either present or absent on the project site, you may submit a Request for Jurisdictional Determination / Aquatic Resource Delineation through the Regulatory Request System.

Will No Permit Required Request information be saved for future reference?

Yes, the request will be saved to your dashboard. The requestor will also receive an RRS tracking number in the automated correspondence and a print-out of the questions and responses provided through RRS. The information provided will be saved and made available to the appropriate Regulatory Office. Regulatory Project Managers can view the request to verify information that was submitted, if needed.